

# West Berkshire Council

## *Constitution*

---



West Berkshire  
C O U N C I L

---

# Table of Contents

---

- 1 **CONSTITUTION GLOSSARY (Pages 1 - 10)**
- 2 **PART 1 - SUMMARY AND EXPLANATION (Pages 11 - 16)**
- 3 **PART 2 - ARTICLES OF THE CONSTITUTION (Pages 17 - 30)**
- 4 **PART 3 - MEETING RULES (Pages 31 - 32)**
  - a **Part 3 - Meeting Procedure Rules (Pages 33 - 44)**
  - b **Part 3.1 - Individual Meeting Rules Appendix (Pages 45 - 46)**
  - c **Part 3.1.1 - Council (Pages 47 - 56)**
  - d **Part 3.1.2 - Executive (Pages 57 - 66)**
  - e **Part 3.1.3 - Appeals (Pages 67 - 76)**
  - f **Part 3.1.4 - Governance (Pages 77 - 86)**
  - g **Part 3.1.5 - Health and Wellbeing (Pages 87 - 96)**
  - h **Part 3.1.6 - Health and Adult Social Care Scrutiny (Pages 97 - 106)**
  - i **Part 3.1.7 - Joint Public Protection Committee (JPPC) (Pages 107 - 112)**
  - j **Part 3.1.8 - Licensing (Pages 113 - 122)**
  - k **Part 3.1.9 - Personnel (Pages 123 - 132)**
  - l **Part 3.1.10 - Planning (Pages 133 - 152)**
  - m **Part 3.1.11 - Resources and Place Scrutiny (Pages 153 - 162)**
  - n **Part 3.1.12 - Children and Young People Scrutiny (Pages 163 - 172)**
  - o **Part 3.2 - Questions Appendix (Pages 173 - 176)**
  - p **Part 3.3 - Petitions Appendix (Pages 177 - 184)**
- 5 **PART 4 - COUNCIL RULES (Pages 185 - 188)**
- 6 **PART 5 - EXECUTIVE RULES (Pages 189 - 194)**
  - a **Part 5.1 - Executive Rules Appendix (Pages 195 - 198)**
- 7 **PART 6 - COUNCIL BODIES TERMS OF REFERENCE (Pages 199 - 202)**
  - a **Part 6.1 - Appendix: Appeals Committee (Pages 203 - 206)**

- b **Part 6.2 - Appendix: Governance Committee (Pages 207 - 208)**
- c **Part 6.3 - Appendix: Health and Wellbeing Board (Pages 209 - 212)**
- d **Part 6.3.1 - Appendix: Health and Wellbeing Board Steering Group (Pages 213 - 214)**
- e **Part 6.3.2 - Appendix: Building Communities Together Partnership (Pages 215 - 218)**
- f **Part 6.3.2.1 - Appendix: Domestic Abuse Board (Pages 219 - 222)**
- g **Part 6.3.2.1.1 - Appendix: Domestic Abuse Board, Behaviours and Conduct (Pages 223 - 224)**
- h **Part 6.3.3 - Appendix: Children's Prevention and Early Help Partnership (Pages 225 - 228)**
- i **Part 6.3.4 - Appendix: Locality Integration Board (Pages 229 - 232)**
- j **Part 6.4 - Appendix Health and Adult Social Care Scrutiny Committee (Pages 233 - 242)**
- k **Part 6.5 - Appendix: Joint Public Protection Committee (JPPC) (Pages 243 - 244)**
- l **Part 6.6 - Appendix: Licensing Committee (Pages 245 - 246)**
- m **Part 6.6.1 - Appendix: Licensing Sub-Committee (Pages 247 - 250)**
- n **Part 6.7 - Appendix: Personnel Committee (Pages 251 - 254)**
- o **Part 6.8 - Appendix: Planning Committees (Pages 255 - 268)**
- p **Part 6.9 - Appendix: Resources and Place Scrutiny Committee (Pages 269 - 278)**
- q **Part 6.10 - Appendix: Children and Young People Scrutiny Committee (Pages 279 - 288)**
- 8 **PART 7 - BUDGET AND POLICY FRAMEWORK (Pages 289 - 292)**
- 9 **PART 8 - CONTRACT RULES (Pages 293 - 308)**
- 10 **PART 9 - FINANCIAL RULES (Pages 311 - 340)**
- 11 **PART 10 - ACCESS TO INFORMATION RULES (Pages 341 - 346)**
- 12 **PART 11 - SCHEME OF DELEGATION (Pages 347 - 406)**
- 13 **PART 12 - MANAGEMENT STRUCTURE (Pages 407 - 410)**
- 14 **PART 13 - CODES AND PROTOCOLS (Pages 411 - 474)**



